

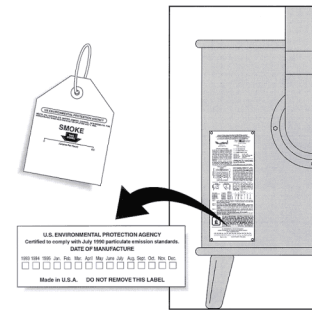


## Keene Woodstove Changeout Campaign Consumer Checklist

# 5 Steps to Woodstove Replacement

### Step 1. **Determine current stove eligibility**

This program will replace only old, uncertified wood burning appliances. You can tell if your stove is certified by looking for a metal plate with certification information on the back of the stove. A woodstove is not certified if it does not have a US EPA label. Generally, this means stoves manufactured before 1990 or 1988 qualify. A woodstove without glass doors is also a potential candidate for this program.



### Step 2. **Apply for a \$1,000 voucher**

Apply for a \$1,000 voucher by filling out an application available at [www.ci.keene.nh.us/woodstove-changeout-program](http://www.ci.keene.nh.us/woodstove-changeout-program) or at <http://des.nh.gov/> (search A-Z list for “woodstove changeout”). Instructions and further details are available on the websites. You may also call Corey Canning, program coordinator, at (603) 352-5474 to have an application sent to you.

A permit from the City of Keene for installation of a woodstove is also required. The permit must be acquired **before** your replacement stove can be installed. The permit requires additional information as follows: (1) stove pipe specifications; (2) hearth pad specifications; (3) make, model, and size of the new stove; and (4) sketch or floor plan of where in the house the stove will be located. The permit must be obtained after a purchase agreement has been entered with the dealer, but before the stove is installed. Ask your dealer or the program coordinator for more information.

### Step 3. **Take the voucher to a participating business**

Don't delay! If you qualify, a rebate voucher will be issued. Your voucher is valid for 21 days from the date of issue. A list of participating dealers is available on the websites listed in Step 2 above. You should bring a photo of your old installed woodstove when you visit the retailer. The retailer will need to confirm that your woodstove is an eligible uncertified device. An instant \$1,000 discount will be taken off the price of the replacement appliance of your choice, which must be certified and meet certain emission requirements. The retailer will be able to advise you of your various options for replacement stoves.

#### Step 4. Ask about financing and other discounts

Some participating dealers may offer additional incentives or discounts on installation or fuel costs. Be sure to ask about the **federal tax credit** of 30% of the cost of the new appliance, up to \$1,500! (Additional paperwork may be necessary to receive the federal tax credit.) Participating retailers may offer low-interest financing to qualifying households.

It's important to keep in mind as you visit retailers that your new heating appliance may have potential additional costs. These costs may include, but not be limited to costs associated with the following:

- \*Installation of the new heating device
- \*Chimney and other repairs
- \*New or altered venting
- \*Hearth pad and backing installation or repair
- \*Installation of new and/or removal of gas piping
- \*City Permit Fee (\$75)

#### Step 5. Replace old Woodstove

After you purchase your new stove, the participating retailer will remove your old stove and ensure it is permanently removed from service and properly recycled. The participating retailer will install your new stove. That's it! Stay warm, safe, healthy, and SAVE MONEY!

#### For more information:

Corey Canning, Project Coordinator  
Keene Planning Department, 3 Washington Street, 4<sup>th</sup> Floor, Keene, NH 03431  
(603) 352-5474 or (603) 856-5323  
[corey.canning@des.nh.gov](mailto:corey.canning@des.nh.gov)

[www.des.nh.gov](http://www.des.nh.gov) (search A-Z list for "woodstove changeout")



